

Refund and Cancellation Information

This policy applies to classes, events or programs provided by MBREA unless otherwise stated in a class description on this website or in printed materials. These policies apply due to the fact the MBREA makes financial commitments necessary to schedule and conduct the class.

Course Cancellations by the MBREA

- Classes are subject to change and/or cancellation on short notice due to low enrollment, inclement weather, and other reasons.
- Class registrants are notified of any cancellations by email and/or phone.
- For questions about class status, please email MBREA at staff@mbrea.org.

To Cancel Your Registration

- To cancel your registration, please contact staff@mbrea.org.
- If you registered for a free class, please inform us if you are unable to attend.

For a Full Refund

- You must cancel your pre-paid registration at least five business days prior to the class to receive a full refund.
- If MBREA cancels a class, a full refund is granted.
- Eligible registration fees are refunded within two weeks after notification is received.

For a Partial Refund

- A \$75 processing fee is charged for cancellations with less than five business day notice (prior to class start date).
- Once classes have begun, refund requests are honored only when a medical problem prevents you from attending the class. A written note from your doctor must accompany the request. Your refund will be prorated based on the number of classes you attended (if applicable). A \$75 non-refundable processing fee applies.
- Eligible registration fees will be refunded within two weeks after notification is received.

No Refund

- If your registration is not canceled 48 hours prior to the start of your session, no refund is given.

No Shows

- All tuition is forfeited for no shows except for cancellations for medical reasons. The MBREA will bill students who register for the class if payment has not been received, and the student is a no show.

Transfer Requests

- Requests to transfer to another class must be received five business days prior to the class transferring out of to receive full credit for tuition paid.
- Transfer requests received with less than five business days' notice will receive a credit equal to 50% of the tuition paid.